



Applications Procedure for Certificate of Recognition of Foreign Certificate of Competency

1. Pursuant to the STCW Regulation I/10, the Department of Marine Administration (DMA) is obliged to confirm, through all necessary measures, that the provisions of this regulation are complied with, in order for recognition of a certificate which has been issued by a foreign maritime administration to a master, deck officer, marine engineer officer or radio officer/operator.
2. Furthermore, Regulation I/7 of the STCW Convention and Section A-I/7 of the Code require the issuing authority to comply with the requirements of these provisions. Therefore, there are several Memorandum of Undertaking (MoU) having agreed between the foreign maritime administration and the DMA, in compliance with the STCW 78, as amended, before issuing a Certificate of Recognition. DMA has signed Memoranda of Undertaking (MOU) with several The list of Parties to the STCW Convention that have been reached an agreement to recognize the CoCs issued by those States are attached in **ANNEX-I**.
3. Officers holding foreign CoCs seeking employment or employed on board Myanmar registered vessels as master, chief mate, chief engineer officer or second engineer officer who would be serving in management-level must have an appropriate level of knowledge of Myanmar maritime legislations relevant to the functions they are permitted to perform on board. Those legislations they should have knowledge are given in **Annex-II**.
4. The Certificate of Endorsement¹ (CoE) will specify the capacity in which the holder is authorised to serve. The period of validity of such CoE shall not exceed five years from the date of issue or the expiry date of the applicant's original CoC, whichever is earlier.
5. Certificates issued by or under the authority of a non-Party to the STCW Convention will not be recognized by the DMA.

¹ Endorsement attesting recognition of a certificate means endorsement in accordance with regulation I/2, paragraph 7



Application procedure for a Certificate of Endorsement (COE)

6. The DMA would accept any of the following methods to verify the authenticity of a valid CoC issued by foreign maritime Administrations for the issue of a CoE:
- a. The owners/managers to contact and request the foreign maritime Administrations to directly inform DMA, verifying the authenticity of the CoC;
 - b. The DMA will accept letters of authentication issued by a foreign maritime Administration directly to the owners/managers. In this case, the original letter or a copy of the letter with an undertaking from the owners/managers that the original letter has been received, should be submitted along with the application form;
 - c. Upon request of the owners/managers, the DMA may write to the foreign maritime Administrations to verify the authenticity of the CoC on their behalf. In this case, the owners/managers should provide the following information via e-mail to d-nd@myanmar.com.mm:

1	a list of CoCs to be authenticated;
2	name of the officers as stated in the CoC;
3	date and place of birth;
4	grade of certificate (e.g. Chief Mate);
5	number of certificate and endorsement;
6	date of issue and expiry date; and
7	passport and discharge book number of the holder.

Medical Fitness Certificate

7. Shipowners must ensure that their officers hold valid certificates of competency and medical fitness certificates when serving on board Myanmar ships.
8. A valid Medical Fitness Certificate shall be issued by the medical doctors recognized by the DMA or by the maritime Administrations whose CoCs are recognized by the DMA is acceptable for the purpose of issuing the COE. A register of recognized medical practitioners should have been maintained by the issuing Party and made available to the DMA, companies and seafarers on request.



9. The valid Medical Fitness Certificate shall indicate that the holder is fit for seagoing service and meeting the requirements of the International Convention on Standards of Training, Certification and watchkeeping for Seafarers (STCW), 1978, as amended and the Maritime Labour Convention (MLC), 2006. The Medical Fitness Certificates shall be deemed to be valid for a period not exceeding two years from the date of issue.

10. Any queries should be addressed to the Director (SSE) through the following Contact Details: -

Head Office	SSE Division
No 363/421, Corner of Merchant and Theinbyu Road, Botataung Township, Yangon, Myanmar. Tel: +095 -1- 397640 Fax: +095 -1- 397641 Postal Code: 11161 E-mail: dma.myan@gmail.com	Department of Marine Administration, Dawbon dockyard Street, Dawbon Township, Yangon, Myanmar. Tel: +095 -1- 556097; 553087 Fax: + 095 -1- 556093 Postal Code: 11241 E-mail: d-nd@myanmar.com.mm



Annex – I

Familiarization with Myanmar’s Maritime Legislation

The following publications contain maritime related laws and regulations under the purview of the Marine Administration and Port Authority of Myanmar. These publications, among others, are required to be on board all Myanmar flagged vessels:

1. Myanmar Merchant Shipping Act, as amended
2. Myanmar Port Authority Law
3. The Environmental Conservation Law



Annex- II

Parties to the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW) 1978, as amended which countries Certificates are recognized for service on Myanmar Ships as on January 1 , 2017			
1	Liberia	14	Malta
2	Marshall Islands	15	Mongolia
3	Singapore	16	Indonesia
4	Cyprus	17	Korea
5	India	18	Barbados
6	Panama	19	Bahamas
7	Antigua and Barbuda	20	Bangladesh
8	Malaysia	21	Vietnam
9	Belize	22	ST. Vincent (Switzerland)
10	Germany	23	Japan
11	Hong Kong	24	Luxembourg
12	United Kingdom	25	Denmark
13	Vanuatu	26	Norway
27	Portugal		