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## Marine Guidance (2/2018)

### ADMINISTRATIVE INSTRUCTION FOR RETENTION OF SHIP TYPES ON DOCUMENT OF COMPLIANCES

**Applicable to:** Myanmar Flagged Shipowners, Ship Operators, Shipping Companies, Recognized Organizations, Flag State Surveyors and Inspectors

#### *Summary*

*This document serves to provide administrative instruction for the retention of ship types on DOCs at ISM auditing of shipping companies.*

1. Auditing and certification of the safety management system for the shipping companies operating Myanmar flagged ship has been delegated to the Recognized Organizations (ROs) to comply with the requirements of International Safety Management Code.
2. At the auditing of the shipping companies, the Auditor of delegated ROs and Flag State shall conduct in the certification regarding on the retention of ship types on ISM DOCs as follow:

#### Retention of ship types on DOCs

- (a) At a scheduled audit of the company, if the auditor discovers that the Company no longer operates a ship type listed in the DOC, the auditor shall produce a document of an observation to formally advise the Company that the ship type will be removed from the DOC if that situation persists at the next schedule audit. The DOC shall be re-issued at the next scheduled audit, no longer listing the ship type that is no longer operated.
- (b) If, at a scheduled audit, the auditor determines that the Company has not been operating ships of a particular type since a previous audit, then this type should be removed from all DOC's. However, if the Company continues to manage ships of a particular type within its fleet then, all DOC's may be endorsed for this ship type.

  
Director General

Department of Marine Administration