



REPUBLIC OF THE UNION OF MYANMAR  
MINISTRY OF TRANSPORT  
DEPARTMENT OF MARINE ADMINISTRATION

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**Directive ( 4 /2014)**

**“Ensuring to fulfill the approved Onboard Training Program of Trainee Seafarers”**

**Applicable to:** Myanmar Maritime University, Myanmar Mercantile Marine College, Private Training Institutes, Ship owners, Shipping Companies, Manning Companies and Agencies.

1. The Department of Marine Administration circulates this Directive in accordance with the requirement of Regulation I/6 promulgated in STCW Convention as amended in 2010.
2. Pursuant to the Regulation I/14 of STCW Convention as amended, Ship owners, Shipping Companies, Manning companies and Agencies shall have to fulfill onboard training requirements for their employees who need onboard training and assessment to meet the requirement of approved training program which complied with Regulation II/1, III/1 and III/6 of Convention.
3. The Department of Marine Administration shall produce Onboard Training Record Books for the trainees concerned with Regulation II/1, III/1 and III/6.
4. Ship owner, Shipping Companies, Manning Companies and Agencies have to submit the “Letter of Undertaking” to the Department of Marine Administration and relevant Training Institutions for the fulfillment of onboard training requirements provided in the relevant Onboard Training Record Books.

Maung Maung Oo  
Director General